



All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)
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**APPLICATION FORM
FOR
RUNNING SECOND SHIFT
OF
POLYTECHNIC INSTITUTION
IN
AN EXISTING POLYTECHNIC
INSTITUTION**

IMPORTANT INFORMATION:-

- i. Please read and understand the advertisement no. **AICTE/Legal/11(03)/2008** and respective guidelines for second shift and other relevant details in the approval process handbook
- ii. Please furnish updated, factual and realistically projected information to meet the requirements of legal approval process.
- iii. The information in the application form should be filled up strictly as per the prescribed format. All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.
- iv. The proposals with incomplete information and short of documents will not be accepted.
- v. Please submit one hard copy and one soft copy of the application

Total no. of pages submitted (including annexures)

APPLICATION FORM FOR RUNNING SECOND SHIFT OF POLYTECHNIC INSTITUTION IN AN EXISTING POLYTECHNIC INSTITUTION

1 (i) Name and Address of the Society / Trust

Name	Adhiparasakthi Charitable Medical Educational and Cultural Trust		
Address	Melmaruvathur, Cheyyur Taluk, Kancheepuram District.		
Pin Code	603 319	STD Code	044
Reliable Phone No. / Mobile nos.	27529313	Fax No.	27529111
E-Mail	oacmec@gmail.com	Web site	

1 (ii) Details regarding background of the Trust/Society, Governing body members, etc.

Melmaruvathur is an ancient abode of Goddess Adhiparasakthi, also renowned as "Sakthi of Universe". The Adhiparasakthi Charitable, Medical, Educational and Cultural Trust is unique in its category in extending and imparting Spirituality, Education and Medical help to society. The Trust was established in the year 1978.

1 (iii) Whether a Resolution showing the consent of all the members of the Society / Trust for starting the Second Shift of Polytechnic Institution has been passed (a copy of the same is required to be submitted).

Yes No

2 Name and Address (AICTE approved permanent location) of the Existing Polytechnic Institution (as approved by AICTE) in which second shift of Polytechnic Institution has been proposed

File No with date of first approval : F.No.2 – 15/B111/RC(M)/93/26694	
Name	Adhiparasakthi Polytechnic College
Village	Melmaruvathur
Taluka	Cheyyur
District	Kancheepuram
Pin Code	603 319
State	Tamil Nadu
STD Code / Phone & Mobile nos	044-27529234
Fax No. / E-mail	044-27529281 / principal_aptmr@yahoo.co.in
Nearest Rly Station	Melmaruvathur
Nearest Airport	Chennai (Meenambakkam)
Web site	www.aptcmmr.com

3. (a) Information on Establishment of the Institution (The scheme of running second shift of Polytechnic Institution in an existing Polytechnic Institution is applicable to all AICTE approved Polytechnic Institutions with at least 2 years standing)

- | | |
|--|---|
| i) Year of Establishment | <u>GO MS.No.2272 dt. 06.12.83</u> |
| ii) Date on which first approval was accorded by the Council | <u>F No.2-15/BIII/RC(M)/93/26694 dt. 09.03.1994</u> |
| iii) Year of Commencement of the first batch | <u>1983-1984 (DOTE)1993 – 1994 (AICTE)</u> |
| iv) Details of Last extension letter with year of approval | <u>F.No.TN.89-004/DIP/2008/7582 dt. 09.06.08</u>
<u>2008 -2012</u> |

v) No. of years standing _____

25

vi) Eligibility for running second shift of Polytechnic as per standing of the institution:-
(Tick \checkmark whichever is applicable)

Eligible Not Eligible

4. Proposed time table for running proposed Polytechnic Institution in existing Polytechnic Institution (as per AICTE norms the timings for 1st shift would be 7 am to 1.30 pm and 2nd shift would be 2 pm to 8.30 pm):-

Sr. No.	Courses	Proposed Timing	
		1 st Shift	2 nd Shift
1.	Civil	7.00 to 1.30	2.00 to 8.30
2.	Mechanical	7.00 to 1.30	2.00 to 8.30
3.	Electrical	7.00 to 1.30	2.00 to 8.30
4.	Electronics	7.00 to 1.30	2.00 to 8.30
5.	ComputerEngg.	7.00 to 1.30	2.00 to 8.30

5. Whether a copy of the proposal for running Second Shift of Polytechnic Institution in existing Polytechnic Institution has been submitted to the concerned State Govt.

(Tick \checkmark whichever is applicable)

Yes No

6. (i) AICTE approved existing course(s) of study during academic year 2008-2009

	Courses	1 st Year of approval by AICTE (give approval ref. no. & date)	Sanctioned intake	Status of Accreditation (Validity period)
Diploma	Civil	F.No2-15/BIII / RC (M) / 93 / 26694 Dt. 09/03/94	60	3 Years from Jan 08
	Mechanical		120	
	Electronics		60	
	Computer	F.730 – 52 – 12/RC/94 30/04/1995	120	3 Years from Jan 08
	Electrical	F.730-52-012 (E) / ET/96 Dt. 23/05/96	60	

FT: Full Time, PT: Part Time

6. (ii) The proposed courses for the running second shift of the proposed Polytechnic Institution in the existing Polytechnic institution (The second shift shall be allowed normally in those branches which are already in existence in the Institution for at least two years and intake in the second shift shall be allowed within the range of 120-300)

Name of the Course	Year of First approval	Existing intake in the existing Polytechnic institution	Proposed intake in the second shift of Polytechnic Institution
Civil	1984 (DOTE) 1994 (AICTE)	60	60
Mechanical	1984 (DOTE) 1994 (AICTE)	120	60
Electrical	1996	60	60
Electronics	1984 (DOTE) 1994 (AICTE)	60	60
Computer	1995	120	60

7 Information regarding Mandatory Disclosure:

- a) Whether the Mandatory Disclosure is hoisted on the institution's website: Yes No
- b) If yes, web-site address on which Mandatory Disclosure is available: www.aptcmmr.com
- c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes No
- d) Whether the information provided in the Mandatory Disclosure is being regularly updated.
Yes No , Date on which the Mandatory Disclosure was last updated: 30/12/08

8 (i) Name, Designation, Qualification & Experience of the Head of the existing Polytechnic Institution (Principal / Director) in which second shift of Polytechnic Institution has been proposed

Name	Mr. D. TAMILVENDHAN					
Designation	Date of Birth: 03.09.1969	Highest Degree	Specialization	Total Experience (Years)		
PRINCIPAL	(Age) : 39	M.E.,	THERMAL	Teaching	Research Industrial	Academic Administration
				16.5	-	1
Mobile No. 9444692357	STD Code. 044	PAN No. AC HPT8103E				
Fax No. 27529955	Phone No. (O) 27529281	Date of relieving from last Job: 31.05.2008				
E-Mail: Principal_aptcmmr@yahoo.co.in	Phone No.(R)	Date of joining the institution: 01.06.2008				

8 (ii) Name, Designation, Qualification & Experience of the Vice-Principal for the proposed second shift of the Polytechnic Institution (One Vice-Principal at the level of HOD or a Senior lecturer with five years experience shall be appointed/identified for the second shift)

Name	Mr. S. DEVARAJAN					
Designation	Date of Birth: 10.06.1961	Highest Degree	Specialization	Total Experience (Years)		
HOD	(Age) : 47	B.TECH., M.TECH	Electrical & Electronics	Teaching	Research Industrial	Academic Administration
				24	-	8
Mobile No. 9443641929	STD Code. 044	PAN No. AERPD92LL6				
Fax No. -	Phone No. (O) 27529234	Date of relieving from last Job:				
E-Mail: -	Phone No.(R) 27529576	Date of joining the institution: 09.12.1984				

9. Type of Technical Institution (Tick \checkmark whichever is applicable)

- | | | |
|------|--|-------------------------------------|
| i) | University Dept./Constituent College of University/Deemed to be University | <input type="checkbox"/> |
| ii) | Central / State Government | <input type="checkbox"/> |
| iii) | Government Aided | <input type="checkbox"/> |
| iv) | Self-Financing (Minority) | <input type="checkbox"/> |
| v) | Self-Financing (Non-Minority) | <input checked="" type="checkbox"/> |
| vi) | Any other (Please specify) | <input type="checkbox"/> |

10. Whether there is any change of Name of the Society / Trust/ Institution and Location of the Institution after AICTE approval? If yes, enclose details

- | | | | | | |
|------|--|-----|--------------------------|----|-------------------------------------|
| i) | Whether the name of the Society has been changed
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| ii) | Whether the composition of the Society has been changed
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| iii) | Whether the name of the Institution has been changed
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| iv) | Whether the Institution is functioning at temporary site
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| v) | Whether the Institution has changed its permanent location
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

11. (i) Whether there is any Court Case filed by the Institution against AICTE or State Government which is in progress?

(Please tick (\checkmark) appropriate box)

Yes No

If yes, is the case still continuing Yes No

Furnish details of the case (Name of the Court, Writ Petition No., Subject Matter, Latest Status i.e. any interim order if continuing or final judgment if disposed off)

11. (ii) Whether there is any case of Malpractice / Complaint on account of non-submission of compliance within the cut-off-date, making excess admissions etc. and penalty thereof against the Institution ? if yes, provide details

-----NIL-----

12. Name and Address of the Affiliating Body (for example Director of Technical Education/ State Board of Technical Education)

Name	DIRECTORATE OF TECHNICAL EDUCATION		
Address	Directorate of Technical Education Near Anna University, Guindy, Chennai.		
Pin Code	600 025	Period of approval of Affiliation	2012
STD Code	044	Phone No. (Head of Affiliating body)	22351018
Fax No. (Head of Affiliating body)	22352008	E-Mail : dote@yahoo.com	Web site : www.tndte.com

13. Whether any excess admissions over and above the sanctioned strength are made ? If yes, give details.

S. No.	Courses	AICTE Sanctioned Intake 2008-2009	Actual Admissions	No. of Excess Admissions	Reasons
NIL					

14. (i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details. Yes No

A. Name of the other Institutions, which are sharing the facilities
 _____ **NO** _____

B. AICTE Unapproved course(s) running in the institute premises, its duration and intake

S. No.	Courses	Recognizing Authority (If any)	Affiliating Body (If any)	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2008-09
				-----NIL-----			
TOTAL							

14 (ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions
	-----NOT APPLICABLE-----		

15. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE/Affiliating Body .

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Status
		-----NIL-----

16. (a) Faculty Position for the existing programme(s) (Programme-wise)

Name of the Programme Diploma	Total Sanctioned Intake	Total number of Faculty required as per norms	Details of Faculty Available							Nature of Appointment	
			Head of the Department		Senior Lecturer		Lecturers	Total	Others/visiting faculty	Total number of faculty Permanent & Approved by University	Total number of faculty on adhoc Basis
			Ph. D.	Non Ph.D	Ph. D.	Non Ph.D					
1	2	3	4	5	6	7	8	9	10	11	12
Civil	420	62		1			6	7	Nil	61+1 (Principal)	Nil
Mechanical				1		3	9	13			
Electronics				1		1	4	6			
Electrical				1		1	6	8			
Computer				1			11	12			
Humanities						1		2			
Social Sciences											

***NOTE: The institution should clearly give information about the faculty in each approved course(s) separately without any ambiguity .**

16. (b) The details of the Full Time Teaching Faculty exclusively appointed and working for the AICTE approved programme as under:

Name of the Course	S. N o.	Name (s) of the Teaching Faculty	Designation	Qualifications with field of specialization with class / division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research			Date of Joining the Institution	Scale, Basic & gross salary	PAN Number	P.F. A/c No.
				UG	PG	D o c t o r a t e		a	b	c				
Basic Engg.	1	K.Nithyanandam	HOD/ Basic	-	M.Sc, M.Ed		01.07.64	13			03.07.95	23,420	ACFPN3099K	TN261 59/174
	2	M.Paramasivam	Lecr/Phy	-	M.Sc, M.Ed,		01.06.66	10			13.11.98	19,510	ALLPP8730C	TN261 59/212
	3	S.Sureshkumar	Sr.Lecr/ Maths	-	M.Sc., M.Phil		28.05.70	10			20.11.98	19,510	AYJPS0987R	TN261 59/213
	4	N.Raja	Lectr. / Che.		M.Sc., M.Phil.		01.06.75	6			20.02.02	17,217	AIJPR7246J	TN261 59/279
	5	P.Raghu	Lectr. / Phy.		M.Sc., B.Ed. ,		20.05.73	6			20.06.02	17,217	AIJPR7237H	TN261 59/280
	6	M.Sugumar	Lectr. / Maths		M.Sc.,		30.06.70	5			02.07.03	17,217	BDBPS4388E	TN261 59/288
	7	P.Manohar	Lectr. / Che.		M.Sc., B.Ed M.Phil.		10.05.77	4			28.06.04	17,053	ATZPM4478L	TN261 59/296
	8	A.Kavitha	Lectr. / BCS		M.Sc.,		07.03.77	2			28.06.06	15,620		TN261 59/223
	9	K.Sundaram	Lectr. / Phy.		M.Sc.,		12.06.82	2			25.11.06	15,620		TN261 59/361
	10	C.Chitra	Lectr. / Eng.		M.A.,		15.08.83	2			24.01.07	10,320		TN261 59/363
	11	S.Om Murugan	Lectr. / Che.		M.Sc.,		04.03.77	1			20.06.07	10,320		TN261 59/379
	12	T.Revathi	Lectr. / Eng.		M.A. B.Ed.,		09.06.84	1			13.06.08	8,000		TN261 59/401
	13	V.Sathiyapriya	Lectr. / Eng.		M.A. B.Ed.,		06.07.85	1			16.06.08	8,000		TN261 59/407

	14	D.Maheswari	Lectr. / Eng.		M.A. B.Ed.,	03.05.75	1		23.06.08	8,000		TN261 59/409
	15	E.Patchayappan	Physical Director	B.S c	M.P.Ed M.Phil. N.I.S.	10.04.78	4		29.06.04	15,620		TN261 59/297
Civil Engg	16	C.Tamilvendan	HOD / Civil	B.T ech		02.06.63	23		01.08.85	23,420	ADUPT3788K	TN261 59/48
	17	N.Dinesh Babu	Lectr. / Civil	B.E.		19.06.78	7		17.06.01	17,758	AIYPD2926L	TN261 59/287
	18	C. Rajasakthi	Lect / Civil		M.E	09.03.83	1		01.06.07	15,620		TN261 59/370
	19	M.Ponni	Lectr. / Civil	B.E.		18.11.83	1		22.10.07	10,320		TN261 59/386
	20	S.Rethinakumar	Lectr. / Civil	B.E.		05.05.77	1		12.12.07	10,320		TN261 59/388
	21	R.Vasuki	Lectr. / Civil	B.E.		24.08.76	1		05.06.08	8,000		TN261 59/396
	22	V.Balasubramanian	Lectr. / Civil	B.E.		13.04.70	1		01.09.08	15,620		TN261 59/415
Mech .Engg	23	S.Govindarajan	HOD / Mech.	B.E.		20.05.61	21		29.08.87	23,420	AFAPG2065C	TN261 59/062
	24	M.Kannan	Sr. Lectr. / Mech	B.E.		14.03.66	18		04.01.90	22,685	AHTPK7526P	TN261 59/70
	25	G.Elangovan	Sr. Lectr. / Mech	D.M .E.		02.06.66	23		09.01.85	19,510	AADPE5922G	TN261 59/43
	26	S.V.Nithyanandan	Sr. Lectr. / Mech	B.E.		15.06.72	10		25.11.98	19,510	ACIPN7284R	TN261 59/215
	27	J.Sivakumar	Lectr. / Mech	B.E.		10.04.74	10		28.12.98	18,833	AYLPS3681C	TN261 59/217
	28	R.Shanmugam	Lectr. / Mech		M.E. ,	06.04.71	5		05.06.03	17,217	BCTPS0876E	TN261 59/286
	29	V.Prabavady	Lectr. / Mech	B.T ech		28.03.81	1		30.05.07	10,320		TN261 59/369
	30	R.Sekar	Lectr. / Mech	B.E.		05.06.75	1		30.05.07	10,320		TN261 59/378
	31	S.Pachaiyappan	Lectr. / Mech	B.E.		17.05.79	1		30.05.07	10,320		TN261 59/366
	32	A.Dhakshnamoorthy	Lectr. / Mech	B.E.		09.08.82	1		09.06.08	10,320		TN261 59/399
	33	D.Thamilselvan	Lectr. / Mech	B.E.		09.06.83	1		16.06.08	8,000		TN261 59/404
	34	R.Pachaiyappan	Lectr. / Mech	B.E.		02.12.85	1		30.06.08	8,000		TN261 59/405
	35	P.Gopalakrishnan	Lectr. / Mech	B.E.		12.05.76	1		28.07.08	10,320		TN261 59/412
Electrical	36	S.Devarajan	HOD / EEE	B.T ech		10.06.61	24		09.12.84	23,420	AERPD92LL6	TN261 59/40
	37	D.Raghavan	Sr.Lectr./EE		M.E. ,	03.05.72	12		12.06.96	19,510	AEGPR2220D	TN261 59/179
	38	S.Subhashini	Lectr. /EEE	B.E.		27.11.77	1		06.02.08	15,620		TN261 59/391
	39	S.Pritha	Lectr. /EEE	B.E.		07.06.81	3		01.08.05	15,620		TN261 59/308
	40	D.K.Shobana	Lectr. /EEE	B.E.		16.02.85	1		02.06.08	10,320		TN261 59/359
	41	N.Devanathan	Lectr. /EEE	B.E.		03.06.82	1		20.06.08	8,000		TN261 59/406
	42	S.Wasimraja	Lectr. /EEE	B.E.		01.12.83	1		18.08.08	8,000		TN261 59/414
	43	N.Manimaran	Lectr. /EEE	B.E.		15.03.84	1		19.11.08	8,000		TN261 59/418
Electronics	44	M.Venkatasubramanian	HOD / ECE	A.M. I.E		20.03.66	23		04.10.85	23,420	ACFPV0589G	TN261 59/51
	45	T.N.Suresh babu	Sr.Lectr./ECE	B.E.		25.06.75	11		27.11.97	19,510	AYLPS3680D	TN261 59/196
	46	P.Sanathi	Lectr. /ECE	B.E.		12.05.73	8		30.11.00	17,758	AZNPS4570M	TN261 59/254
	47	A.Prabhu	Lectr. /ECE	B.E.		21.06.80	7		02.08.01	17,758	ANRPP7248R	TN261 59/277
	48	N.Suganthi	Lectr. /ECE	B.E.		03.07.84	3		27.07.05	15,620		TN261 59/307

	49	M.Tamilarasi	Lectr. /ECE	B.E.		11.07.83	1		16.06.08	10,320		TN261 59/403
Comp. Engg.	50	J.Senthilkumar	HOD/ Comp.	B.E.	M.B.A.	22.08.65	6	5	11.11.02	23,420	BENPS4411R	TN261 59/283
	51	S.Hemalatha	Lectr./ Comp.	B.E.		30.08.78	8		24.07.00	18,291	ABPPH4976G	TN261 59/242
	52	P.Kavitha	Lectr. /Comp.	B.E.		10.06.78	8		09.11.00	17,758	APGPK6601N	TN261 59/250
	53	K.Mahalakshmi	Lectr. /Comp.	B.E.		24.05.82	3		08.06.05	15,620		TN261 59/303
	54	N.Mahendran	Lectr. /Comp.	B.E.		08.05.82	2		06.11.06	15,620		TN261 59/356
	55	K.Dipika	Lectr. /Comp.	B.T ech		13.06.83	2		06.11.06	15,620		TN261 59/358
	56	G.Kamini	Lectr. /Comp.	B.T ech		01.01.84	1		01.06.07	10,320		TN261 59/372
	57	P.Anuradha	Lectr. /Comp.	B.E.		17.06.83	1		05.06.07	10,320		TN261 59/371
	58	G.Gayathri	Lectr. /Comp.	B.E.		10.02.84	1		06.06.07	10,320		TN261 59/376
	59	K.Thilagavathi	Lectr. /Comp.	B.T ech		18.06.84	1		19.06.07	10,320		TN261 59/373
	60	S.Lavanya	Lectr. /Comp.	B.T ech		18.05.86	1		26.11.07	8,000		TN261 59/389
	61	S.Jayanthi	Lectr. /Comp.	B.E.		25.05.85	1		09.06.08	8,000		TN261 59/398

Important Note:

1. The institution is required to submit:

i. A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution . (Annexure-9)

ii. An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 16 of the Application Form are exclusively teaching for the AICTE approved programme / institution. (Annexure-10)

2. The faculty in Humanities & Sciences / General subjects should be specifically mentioned.

16 (c) Information about stability of all the Faculty appointed and left afterwards/continuing during last three years (separately for each Programme).

SI No.	Programme	Faculty level	Period of appointment (2005-2006)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	Basic Engg.	HOD				10 Years	1
		Sr. Lectures					
		Lecturers		3	2	4	9
		Others, if any					
	Sub Total						10

SI No.	Programme	Faculty level	Period of appointment (2005-2006)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	CIVIL	HOD				20 Years	1
		Sr. Lectures					
		Lecturers			1	5	6
		Others, if any					
	Sub Total						7

SI No.	Programme	Faculty level	Period of appointment (2005-2006)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	MECH	HOD				21 Years	1
		Sr. Lectures				23 Years	2
		Lecturers				3	3
		Others, if any					
	Sub Total						6

SI No.	Programme	Faculty level	Period of appointment (2005-2006)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	EEE	HOD				20 Years	1
		Sr. Lectures					
		Lecturers				7	7
		Others, if any					
	Sub Total						8

SI No.	Programme	Faculty level	Period of appointment (2005-2006)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	ECE	HOD				19 Years	1
		Sr. Lectures					
		Lecturers				6	6
		Others, if any					
	Sub Total						7

SI No.	Programme	Faculty level	Period of appointment (2005-2006)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	CT	HOD				4 Years	1
		Sr. Lectures					
		Lecturers			4	4	8
		Others, if any					
	Sub Total						9

S. No.	Programme	Faculty level	Period of appointment				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2 & 3 years	More than 3 years	
	Basic Engg.	HOD				12 Years	1
		Sr. Lecturer					
		Lecturers			3	10	14
		Others, if any					
	Sub total						15

SI No.	Programme	Faculty level	Period of appointment (2006-2007)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	CIVIL	HOD				22Years	1
		Sr. Lectures					
		Lecturers		2		4	6
		Others, if any					
	Sub Total						7

SI No.	Programme	Faculty level	Period of appointment (2006-2007)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	MECH	HOD				20Years	1
		Sr. Lectures				21Years	2
		Lecturers		3		3	3
		Others, if any					
	Sub Total						6

SI No.	Programme	Faculty level	Period of appointment (2006-2007)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	EEE	HOD				22Years	1
		Sr. Lectures				10Years	1
		Lecturers		3		4	4
		Others, if any					
	Sub Total						6

SI No.	Programme	Faculty level	Period of appointment (2006-2007)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	ECE	HOD				21Years	1
		Sr. Lectures				10 Years	1
		Lecturers				4	4
		Others, if any					
	Sub Total						6

SI No.	Programme	Faculty level	Period of appointment (2006-2007)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	CT	HOD				6 Years	1
		Sr. Lectures					
		Lecturers		3	3	4	11
		Others, if any					
	Sub Total						12

SI No.	Programme	Faculty level	Period of appointment (2007-2008)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	Basic Engg.	HOD				13 Years	1
		Sr. Lectures				10 Years	1
		Lecturers			4	7	11
		Others, if any					
	Sub Total						13

SI No.	Programme	Faculty level	Period of appointment (2007-2008)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	CIVIL	HOD				23 Years	1
		Sr. Lectures					
		Lecturers		5		1	6
		Others, if any					
	Sub Total						7

SI No.	Programme	Faculty level	Period of appointment (2007-2008)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	MECH	HOD				21 Years	1
		Sr. Lectures				23 Years	2
		Lecturers		3		3	6
		Others, if any					
	Sub Total						9

SI No.	Programme	Faculty level	Period of appointment (2007-2008)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	EEE	HOD				23 Years	1
		Sr. Lectures				11 Years	1
		Lecturers		3		1	4
		Others, if any					
	Sub Total						6

SI No.	Programme	Faculty level	Period of appointment (2007-2008)				Total
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			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	ECE	HOD				22 Years	1
		Sr. Lectures				10 Years	1
		Lecturers		1		3	4
		Others, if any					
	Sub Total						6

Sl No.	Programme	Faculty level	Period of appointment (2007-2008)				Total
			Less than 6 Months	Between 6 Months & 1 year	Between 2&3 years	More than 3 years	
	CT	HOD				6 Years	1
		Sr. Lectures					
		Lecturers		5		6	11
		Others, if any					
	Sub Total						12

Note: Please enter each faculty in highest applicable column depending upon its period of stay

- 16 (d)**
- i). **Mode of selection of faculty and staff:**
 - (i) Advertisement of vacancy
 - (ii) short listing of candidates
 - (iii) Interview selection purely on merit.

 - ii). **Name of the newspapers in which advertisements are placed and their circulation status (Local/State/National)**
Dinamalar / State Edition / Date of advertisement : 14/12/08

 - iii). **Constitution of the selection committee**
Correspondent
Principal : Adhiparasakthi Polytechnic College
HOD : Concerned Department
Principal / Vice Principal : Adhiparasakthi Engineering College.

16 (e) The additional faculty appointed/identified for running Second Shift of Polytechnic Institution in existing Polytechnic institution (The existing teaching staff may be paid 50% of the Basic Pay + DA for additional work of the second shift)

Name of the Course	Sl	Name (s) of the Teaching Faculty	Designation	Qualifications with field of specialization with class/division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research			Category of appointment of additional faculty for second shift*	Scale, Basic & Gross Salary	
				U G	PG	Doctorate		A	B	C			
B A S I C E N G G	English	1.	K.SIVARANJANI	Lecturer	I	I	-	30.05.84	1			I	8000
	English	2.	D.PRABHA	Lecturer	II	I	-	15.07.85	-			I	8000
	Maths	3	K.VASUGI	Lecturer	I	I	-	15.07.81	5			I	8000
	Maths	4	A.GUNASUNDARI	Lecturer	II	I	-	30.07.81	2			I	10320
	Physics	5	E.NATRAMIZH KUMARAN	Lecturer	I	I	-	28.02.82	1	7m		I	10320
	Chemistry	6	R. VEERAMANI	Lecturer	I	I	-	02.01.84	1			I	8000
	Eng.Graphics	7	K.TAMIZHMARAN	Lecturer	I	I	-	16.10.80	2			I	8000
	English	8	G. REVATHI	Lecturer	I	I	-	19.05.74	6			II	HOURLY BASIS
	Maths	9	N. BALAMURUGAN	Lecturer	I-D	I	-	11.05.78	5			II	HOURLY BASIS
	Physics	10	M. MAHADEVAN	Lecturer	I	I	-	21.06.80	6			II	HOURLY BASIS
	Chemistry	11	S.UDHAYAVANI	Lecturer	I	I-D	-	26.12.81	2			II	HOURLY BASIS
	ENGLISH	12	C. CHITHRA	Lecturer	III	II	-	01.07.83	2			III	12000/6000/7900
	Maths	13	S. SURESHKUMAR	Sr. Lecturer	I	I	-	28.05.70	15			III	15000/7500/9835
	Physics	14	M. PARAMASIVAM	Sr. Lecturer	I	I	-	01.06.66	12			III	14475/7237/9496
	Chemistry	15	N. RAJA	Lecturer	I	I	-	01.06.75	9			III	13238/6619/8698

Note* The additional faculty for the second shift is required to be arranged in the following categories:

Category-I: At least 50% additional faculty shall be appointed for second shift.

Category-II: 25% visiting faculty shall be engaged

Category-III: Remaining 25% faculty shall be utilized from the existing first year faculty.

- 16 (f) **The details of Technical & Administrative staff [(at least 50% additional staff shall be appointed for second shift and 50% existing staff of the first shift may be utilized). The existing staff (Non teaching) may be paid 50% of the Basic Pay + DA for additional work of the second shift]] as under:**

S. No	Category of Staff	No. of Staff	
		For existing Institution	For second shift of Polytechnic Institution (Appointed/ Identified)
1	Technical Supporting Staff		
	a) Librarian	1	1
	b) Programmer	1	1
	c) System Analyst	1	1
	d) Assistant Librarian	1	1
	e) Workshop Technician	7	4
	f) Laboratory Assistant	7	4
	g) Workshop Attendant	5	3
	h) Others (Computer Lab in-charge, Lab Attendant etc)	1	1
2	Administrative Staff		
	a) Administrative Officer	1	1
	b) Account Officer/Assistant Account Officer	1/3	1/3
	c) Clerks	2	1
	d) Others	5	3

17. **Strengths & Weaknesses of the existing Polytechnic institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and grant received thereof and any award/appreciation/ recognition accomplished.**

Strength :

1. College is located in a peaceful area faraway from the busy cities.
2. The College is backed by a spiritual trust which is run by renowned personalities.

Weakness :

1. Since the college is located in a remote area, it is difficult to attract meritorious students.

18. Students performance (last 3 years)

S.No.	Course	Year	Sanctioned Intake	Students Admitted	Students Passed out in first attempt	% of Students passed in first attempt	% of Students passing out with Distinction	% of Students with 1st Division	% of Students with IInd Division
1.	Civil	Apr 2006	60	60+12	72	100	65	30	5
		Apr 2007		60+12	72	98.6	63	35	2
		Apr 2008		60	71	100	55	31	14
2.	Mechanical	Apr 2006	60	60+12	57	79	85	13	2
		Apr 2007	90	90+18	67	93	83	14	3
		Apr 2008	72	120+24	144	97	72	23	5
3.	Electrical	Apr 2006	60	60+12	67	94.3	81	16	3
		Apr 2007	60	60+12	66	93	82	14	4
		Apr 2008	60	60	69	98.5	84	13	3
4.	Electronics	Apr 2006	60	60+12	69	98.05	89	9	2
		Apr 2007	60	60+12	64	94	85	12	3
		Apr 2008	60	60	69	97	83	14	3
5.	Computer	Apr 2006	90	90+18	82	98	90	8	2
		Apr 2007	120	120+24	98	92.5	79	18	3
		Apr 2008	120	120	101	91.5	70	17	13

NOTE: Average result of two Semesters in case of Semester system

19 (i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students selected through placement cell (last 3 years)	Total no. of students joined
2005-06	Civil Engineering	68	12	11
	Mechanical Engineering	52	14	14
	Electrical & Electronics Engineering	63	--	--
	Electronics & Communication Engineering	67	1	1

	Computer Engineering	80	4	4
2006-07	Civil Engineering	65	22	19
	Mechanical Engineering	63	27	27
	Electrical & Electronics Engineering	54	5	--
	Electronics & Communication Engineering	66	15	7
	Computer Engineering	100	2	2
2007-08	Civil Engineering	67	13	11
	Mechanical Engineering	67	33	30
	Electrical & Electronics Engineering	67	20	8
	Electronics & Communication Engineering	67	--	--
	Computer Engineering	93	1	1

19 (ii) Provide details of organizations, which visited the institution for placement during the last three years.

S.No.	Year	No. of Organizations	Name of the Organizations	Number of Students placed
1	2005-06	3	(i) Brakes India Limited, Polambakkam (ii)HCL Info Systems Ltd., Chennai (iii)Soft Logic Systems Private Limited, Chennai	16

2	2006-07	5	(i)RK & Sons, Salem (ii)Brakes India Limited, Polambakkam (iii)Rane NSK Steering System Ltd., Gudavancheri (iv)CCD Technical Solutions Pvt. Ltd., Chennai (v)Appasamy Occular Devices Pvt. Ltd., Pondicherry	45
3	2007-08	6	(i) Gammon India Ltd., Mumbai (ii) Pace Builders (M) Pvt., Ltd., Chennai (iii)Brakes India Limited, Polambakkam (iv)Technical Stampings Automotive Ltd., Irungattukottai (v)Emirates Float Glass LLC., Dubai (vi)Jove Multisystems, Chennai	59

20. Utilization status of grants received under various schemes of the AICTE (MODROB, Faculty development, IIPC etc during the last three years).

Unit: Rs. in Lakhs

S.No	Name of the Scheme(s)	Grant sanctioned (Amount & Date)	Grant utilized	Whether utilization certificate submitted, if yes amount for which submitted	Major impact
-----NIL-----					

21. Library facilities

(i) Profile of the library

S.No	Item	Status
A	Total area of the library (Sq. m.)	375.66 Sq.m
B	Seating capacity of the library (Numbers)	150
C	Xerox facility (Yes / No)	yes
D	Working hours of library for existing Polytechnic Institution (Hrs)	9.00 am. to 5.30 pm.
E	Additional working hours of library proposed for Second Shift of Polytechnic institution (Hrs)	7.00 am. to 8.30 pm.
F	Library Networking facility (Yes / No)	yes
G	Usage data of the library (in terms of books issued to the faculty & students per month etc.) (Numbers)	Student 2 Books per week, Staff 15 Books for Three months
H	Annual library budget (% of annual student fee collected)	3,00 000/- (1.15%)
I	Details of the librarian with qualification and pay scale	J.Harikrishnan,B.Sc.,M.A., M.L.I.S.,(4000+D.A)
J	Other special features of the library	Audio Visual Library

21. (ii) Library Books & Journals for existing Polytechnic institution

S.No	Course(s)	Number of Books		Journals	
		Titles	Volumes	National	International
1	Civil Engineering	433	1388	4	-
2	Mechanical Engineering	540	1187	3	-
3	Electrical & Electronics Engg.	277	713	2	-
4	Electronics& Commn.Engg	390	1126	1	-
5	Computer Engineering	710	1238	6	-
6	Basic Engineering	385	966	10	-
7	Book Bank Scheme	140	152	-	-
	Total	2875	6770	26	-

21. (iii) Details of additional library books and journals for the Second Shift of Polytechnic Institution (20% more books for each proposed course in the existing library are required to be added)

S.No	Course(s)	Numbers of Books		Journals	
		Titles	Volume	National	International
1	Civil Engineering	140	330	2	-
2	Mechanical Engineering	140	330	2	-
3	Electrical & Electronics Engg.	140	330	2	-
4	Electronics& Commn.Engg	140	330	2	-
5	Computer Engineering	140	330	2	-
6	Basic Engineering	150	350	2	-
	Total	850	2000	12	-

22. Details of existing Laboratories & Workshops					
S.No	Name of the Course	Name of the laboratory/workshop (as per the applicable Syllabus)	Total Area of lab/workshop (*)sq.m	List of Major equipments(*)	
1	BASIC ENGG	Physics Lab	204 Sq.m	(i) Digital weighing machine	
				(ii) Potentiometer	
				(iii) PN- Junction Diode Apparatus	
				(iv) Solar Cell – V.I	
				(v) Spectrometer	
				(vi) Traveling Microscope	
		Chemistry Lab	253.2 Sq.m	(i) Digital P ^H Meter	
				(ii) Chemical Balance	
				(iii) Deionizer Plant	
Computer Application Lab	50.622 Sq.m	Processor (Intel P4 2.44 GHz, Intel © 2 Duo CPU 2.4 GHz			

		BASIC ENGG			40 GB HDD, 256 MB RAM. 17" (CRT & TFT)	
						Keyboard (IBM, Lenova)
						Mouse (Ibm & Lenova optical)
				Basic Workshop	406.8 Sq.m	(i) Power Hacksaw Machine
						(ii) Sensitive drilling Machine
						(iii) Wood Cutting Machine(Circular Saw)
						(iv) Bench Grinder
						(v) Portable Drilling Machine
			(vi) Fitting Vice			
					(vi) Pipe Vice	
	2	CIVIL ENGINEERING	Material Testing Lab	178.36	(i) Universal Testing Machine	
						(ii) Impact Testing Machine
						(iii) Torsion Testing Machine
				Hydraulic Lab	111.52	(i) Francis Turbine
						(ii) Peltonwheet
				Surveying Stores	55.74	(i) GPS
						(ii) Total Station
				Environmental Lab	55.74	(i) P _H Meter
		(ii) Total solids				
		Computer Application Lab	55.74	Software Package		
	3.	MECHANICAL ENGINEERING	(i) Smithy Lab	9.6m x 12m	1)Anvil	
						2)Blower
						3)swage block
				(ii) Foundry Lab	8.9m x 3.5m	4)Moulding box
						5)Moulding board
						6)Pipe bend pattern
						7)Brake drum pattern
						8)End plate pattern
						9)Yoke pattern
						10)Gear wheel pattern
						11)Bush bearing pattern
						12)Stepped pulley pattern
						13)Bearing top pattern
						14)Flange pattern(Split type)
						15)Dumbles pattern
						16)Straight pipe pattern
						17)Dovetail pattern (Split type)
						18)Cube pattern
						19)Flange pattern
						20)Cylinder pattern
						21)Shovel pattern
		(iii) Welding lab	12m x 9.4m	22)Welding transformer set-3Phase		
				23) Welding transformer set-2Phase		
				24) Welding transformer set-1Phase		

					25)Angle Grinder
					26)Gas welding
					27)Air compressor test rig
					28)Single cylinder diesel engine test rig
					29)Four cylinder petrol engine test rig
					30)bomb calorimeter
					31)Junker gas calorimeter
					32)Cut section model of single cylinder 4 stroke petrol engine
					33) Cut section model of single cylinder 2 stroke petrol engine
					34)Flash point apparatus(closed cup)
					35)Flash point apparatus(open cup)
					36)Say bolt viscometer
					37)Redwood viscometer
			(iv)Thermo dynamics Lab	12mx24.1m	38)Vernier caliper
					39)Vernier depth gauge
					40)Vernier height gauge
					41)Gear tooth vernier
					42)Dial caliper
					43)Dial vernier height gauge
					44)Outside micrometer
					45)Inside micrometer
					46)Depth micrometer
					47)Screw thread micrometer
					48)Digital outside micrometer
					49)Digital thickness meter
					50)Pitch gauge
					51)Radius gauge
					52)Snap gauge
					53)Taper ring gauge
					54)Taper plug gauge
					55)Plunger type dial gauge
					56)Lever type dial gauge
					57)Slip gauge box
					58)Sine bar
					59)Universal bevel protractor
					60)Mechanical comparator(Dial gauge with magnetic stand)
					61)Pneumatic comparator
					62)Liquid penetrate apparatus
					63)Magnetic stand
			(v)Metrology Lab	5.72m x 8.85m	64)Angle plate

			(vi)CAD/CAM Lab	5.72m x 8.85m	65)CNC Turning centre 66)Wipro Computers 67)Inventer Series-7 software 68)Work bench 69)U.P.S.-6.5kva online 70)CAMS Software – Offline Turning & Milling
			(vii)Machine shop Lab	8.9m x 29.3m	71)Centre lathe 72)Heavy duty lathe 73)Slotting machine 74)Universal milling machine 75)Radial drilling machine 76)Shaping machine 77)Surface grinder 78)Tool & Cutter grinder 79)Planning machine 80)Cylindrical grinding machine 81)Bench grinder
			(viii)Automobile lab	12mx24.1m	82)Diesel engine 83)Water pump 84)Oil pump 85)Mechanical fuel pump 86)Solex carburetor 87)Inline diesel pump 88)Fuel injector 89)Clutch 90)Gear box 91)Differential 92)Power steering 93)Steering gear box 94)Hydraulic brake system 95)Battery test unit 96)Self motor 97)Starter motor 98)Alternator 99)Piston & connecting rod 100)head light assembly
	4.	ELECTRICAL AND ELECTRONICS ENGINEERING	Electrical Laboratory	289.2 sq.m	DC Shunt Motor (5HP, 230V, 1500rpm) Coupled to DC Shunt Generator (3KW, 230V, 1500rpm) with 3 Point Starter. DC Shunt Motor (5HP, 230V, 1500rpm) Coupled to DC Series Generator (3KW, 230V, 1500rpm) with 3 Point Starter. DC Shunt Motor (5HP, 230V,1500rpm) Coupled to Alternator (3KVA, 3Ø,400V,50Hz,1500rpm) with 3Point Starter. DC Shunt Motor (5HP, 230V,1500rpm) Coupled to Alternator (3KVA, 3Ø,400V,50Hz,1500rpm) with 3Point Starter.

					DC Shunt Motor (5HP, 230V,1500rpm) Coupled to DC Shunt Generator ,(Separately Excited) 3KW, 230V , 1500rpm with 3Point Starter.
					DC Shunt Motor (5HP, 230V, 1500rpm) Coupled to DC Compound Generator (3KW, 230V, 1500rpm) Generator with 3 Point Starter.
					Slip ring Induction Motor (5HP,3Ø,400V,with brakedrum and Rotor Resistance Starter)
					Synchronous Motor(5HP, 400V,1500rpm, 3Ø,50Hz with brakedrum Loading arrangement)
					Squirrel Cage induction motor(3Ø,400V,50Hz,1440rpm) Coupled to Alternator 1 Ø(2KVA,230V,50HZ,1500rpm on a common base frame with DOL Starter)
					Three phase rectifier, 50HZ, 100Amps, Capacity, 400V.
					DC Shunt Motor 230V,19Amps 5HP,1500rpm
					DC Compound Motor 230V, 19Amps,5HP, 1500rpm.
					Squirrel Cage Induction Motor 3Phase,5HP,230V,1420 rpm with brake drum and Star Delta Starter.
					Slip Ring Induction Motor 5HP,3Phase ,400V,1420rpm with brake Drum & Rotor Resistance Stator.
					Three phase transformer 440/230V,3KVA.
					Three phase Dimmerstat (15 Amps) Capacity.
					Synchronous Motor 5HP,400V,1500rpm.
					Single Phase Induction Motor 1 HP, 230V, 1440 rpm with brake drum loading Arrangement.
					DC Series Motor 5HP,230V, 1500 rpm with brake drum loading Arrangement.
					Three phase Loading Rheostat 440V,7A, 5KW.
					Transformer Oil Testing Kit.
					Relay Testing Kit (Upto 50A Capacity Load.)
					Squirrel Cage Induction Motor 3HP, 400V, 2.2KW,5.2Amps,1390 rpm with Star delta starter.
			Electronics Lab	131.4225	Function Generator 1MHZ
					Cathode Ray Oscilloscope
					High Voltage Power Supply (0-300)V
			Wiring & Winding Lab	115.2	Winding Study Motor
					1. Audio signal generator
					2. Cathode ray oscilloscope
					3. Function generator

5.	ELECTRONICS AND COMMUNICATIONS			4. Dual power supply		
				5. Single power supply		
				6. High voltage power supply		
				7. RF Oscillator		
				8. Video cassette player		
				9. Digital frequency meter.		
				10. LVDT Trainer Kit		
				11. RTD Trainer Kit		
				12. Strain gauge Trainer Kit		
				13. Distortion analyzer		
				14. Basic PLC Trainer kit		
				15. Traffic light simulation board.		
				16. Microcontroller Trainer kit		
				17. Stepper motor		
				Electronics Laboratory	14.85 m*8.85m	18. RPS using SCR Trainer kit
						19. Temperature controller using DIAC and TRIAC.
						20. MOSFET characteristics kit
		21. Voltmeter				
		22. Ammeter				
		23. Decade resistance box				
		24. Decade inductance box				
		25. Decade capacitance box				
		26. Voltage Stabilizer				
		27. Two in one tape recorder				
		28. FSK transmitter and receiver kit				
		29. PSK transmitter and receiver kit				
		30. Fiber optic analog link trainer kit				
		31. Fiber optic digital link trainer kit				
		32. TDM of signals				
		33. Analog transmitter and receiver kit				
		34. Radio demo kit				
		35. Beat frequency oscillator				
		36. Phase discriminator				
		37. Ratio discriminator				
		38. Function generator with AM and FM output.				
		39. Dot matrix Printer				
		40. LCD projector				
		41. Wheat stone Bridge trainer kit				
		42. Wein bridge oscillator trainer kit				

					43. RLC bridge trainer kit
					44. Load cell trainer kit
					45. Solar cell and Opto coupler trainer kit
					46. Temperature measurement using thermistor
					47. Pentium personal computer
					48. Laser printer.
					1. Add on board for μ p kit
					2. DAC interface board
					3. ADC interface board
					4. Keyboard and display interfacing board
					5. Traffic light interfacing board
					6. Tone generator
					7. 8255 Interface board
					8. 8253 Interface board

					9. Multiplexed display card
					10. 8279 Interface board
					11. Printer interface board
					12. SIH & multiplexer board
					13. Stepper motor interface
					14. DC motor interface
					15. Water level controller
					16. EPROM eraser
					17. Temperature sensor
					18. Digital IC trainer
					19. Modulo N counter
					20. Shift register board
					21. 555 Timer board
					22. OP- AMP triner board
					23. 8085 microprocessor kit
					24. 8086 microprocessor kit
					25. 8051 microcontroller kit
					26. Power supply for microprocessor trainer kit
					27. Single power supply (0-30)V,2A
	6.	COMPUTER ENGINEERING			
					UPS – 25 KVA
					IBM Server 2003

				Novel Netware Server v3.12 (100 user)
				Processor (P3 < 866 MGz, Intel P4 2.44 GHz, Intel P4 3.0 GHz, Intel 3.0 GHz, Intel ® 2Duo CPU 2.4 GHz)
				Hard Disk Drive (10GB, 40GB, 80GB, 160 GB)
		CABIN – 1	124.57	FLOPPY DISK (1.44 MB)
		CABIN – II	124.57, D.B. Room = 7.56 Sqm	RAM (256 MB, 1GB)
				MONITOR (SVGA, 17" CRT, 17" TFT)
		Internet Centre Lab – III	52.6575	Keyboard (Tvs, Ibm, Wipro, Lenova)
				Mouse (Optical – Ibm,Samsung,Lenova)
				DVD Combo Drive, DVD Multi-user Driver
				Scanner
				Laser Printer
				C-COM Modem
				D- Link Switch Port (8 port, 24 port)
				CISCO Router
				Dot Matrix Printer
				Software CD's

(*) Laboratories should be adequately equipped to accommodate 2nd shift of Polytechnic

23. Computer Facilities for the existing programme(s)

S.No	Particulars	Requirements as per Norms		Availability	
1.	No of Computer terminals	225		225	
				IBM Server 2003 (Quad core Xeon 1.86 GHz with 1066 FSB/ 1 GB Ram Pc-2 5300 with 667Mhz/73GB 15K rpm SAS HDD)	
				Novel Netware Server v3.12 (100 User) (40 GB HDD, 128 MB Ram)	
2.	Hardware Specification			Processor (P3 < 866 MHz, Intel P4 2.44 GHz, Intel P4 3.0 GHz, Intel 3.0 GHz, Intel @ 2Duo CPU 2.4 GHz)	
				Hard Disk Drive (10GB, 40GB, 80GB, 160 GB)	
				FLOPPY DISK (1.44 MB)	
				RAM (256 MB, 1GB)	
				MONITOR (SVGA, 17" CRT, 17" TFT)	
				Keyboard (104 Keys)(Tvs, Ibm, Wipro, Lenova)	
				Mouse (Optical – Ibm,Samsung,Lenova)	
3.	No of terminals on LAN/WAN			75	
4.	Relevant Legal Software	System	Application	Licensed Microsoft Software–Server2000,Win Xp, Windows Office and all	Adobe Package – Photoshop, Illustrator, MS- Office, Visual Basic 9.7, Anti virus (Kasper Sky 6.0)
5.	Peripheral(s)/ Printers			Dot Matrix Printer (TVS MSP 245) = 1	
				Xerox Phaser (3117) = 2	
				Color xerox phaser (6117) = 1	
				Canon Image class D620 (Laser) - 1	
				Scanner (hp Scanjet 3300C) = 1	
6.	Internet Accessibility (in kbps & hrs)			1 MBPS Leased Line	

Whether the computer facilities are adequate & suitable for the existing programmes ? Yes No

24. Total Built – Up Area

1. Available Built up area per student 9.18 sq.m

2. Total Built up Area for the existing programme(s) -- 11572 sq.m

Unit –sqm.

Particulars	Area required as per norms	Building with RCC Roof	Building with Sheet Roof (if suitable for Educational Institution)	Total sanctioned	Total available Area (Sq.m)	Available Built up area per student
Instructional Area (Carpet Area)	1280x2 = 2650	5413	2184	1260	7597	6.03
Administrative Area (Carpet Area)	741	760	-	1260	760	0.60
Amenities (Carpet Area)	1535	1626	-	1260	1626	1.285
Circulation & Others	-	1589	-	1260	1589	1.26
Sub total	4836	9388	2184	-	-	-

25. Instructional Area for the existing programme(s)

Particulars	Number of rooms		Carpet area of each room (Sq.m)	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution
Class Rooms	14	15	60	105
Tutorial Hall	7	7	33	77.8
Drawing Hall (*)	7	7	150	159
Computer Centre	1	1	280	308
Library	1	1	350	355
Laboratories & workshops	22	22	2607	3394
Total	52	53	3480	4398

(X) It is studio for Architecture / Planning & Applied Arts & Crafts

- ❖ Whether any academic activity is being carried out in the basement
If yes, give details. Yes No
- ❖ Whether a barrier free environment has been created in the building for physically challenged persons. Yes No
- ❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and Workshops are well equipped for the existing courses. Yes No

26. Land Availability

Unit : Acres

Land Category (Mega/Metro including State Capital/others)	Land required as per Land Category	Total land available
Lease	32.26	34.97

- (a) Whether the said land is demarcated by fencing/ boundary wall for the institution (Tick ✓ appropriate box) Yes No
- (b) Whether the land is contiguous (Tick ✓ appropriate box) Yes No
 If Not, Number of plots Distance between the plots (Sq.M)
- (c) Whether the surrounding of the institution is suitable for educational purpose. Yes No

27. Availability of associated facilities:

S.No.	Parameter	Availability	
1	All Weather Approach Road (cemented / kuchha)	Cemented	
2	Potable Water Supply System (own bore well / local public utility)	Own Bore Well	
3	Electrical Generator	Yes	
4	Students' Canteen	Yes	
5	Students' Common Room (Boys / Girls)	Yes	
6	Hostel (If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution)	Boys : Yes	By walk
		Girls : Yes	By walk
7	Principal's Quarter	Yes	
8	Transport facility for day scholars	Yes	
9	Digital Library	Yes	
10	Quarters for Faculty	Yes	
11	Guest House	Yes	
12	Parking facility	Yes	
13	Medical facility (full time / part time)	Yes (Full time)	
14	Insurance facility	Yes	
15	Telephone booths	Yes	
16	Gymnasium /indoor or outdoor stadium	Yes	
17	Rainwater-harvesting facilities	Yes	
18	Post office facility	Yes	
19	Bank facility	Yes	
20.	Reprographic facilities in the Institutions.	Yes	
21.	Barrier free environment for physically challenged for faculty/staff/visitors	Yes	

28. Fee Structure of the existing Institution

(Unit: Rs.)

S.No.	Category of fee	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission		500		500
2.	Tuition	5,500	5,500	18,200	12,500
3.	University (Examination, Registration etc.)				
4.	Hostel (Rent etc.)				
5.	Laboratory		1,000		1,000
6.	Library		500		500
7.	Any other	1,000	8,500	3,500	8,500
Total		6,500	16,000	21,700	23,000

29. Financial Position of the Society /Trust

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution

Yes

Yes

No

(ii) Income & expenditure during the last financial year

S.No.	Income (Source wise)	Rs. (in lakhs)	Expenditure	Rs. (in lakhs)
1.	Grant of Central Government		A.) Fixed	
2.	Grant of State Government		• Building	2,12,11,730.00
3.	Grant of University Grants Commission		• Furniture	7,81,199.00
4.	Grant of Other Central/State Govt. Bodies		• Equipment	26,53,337.00
5.	Private Trust		• Computers.	6,90,755.00
6.	Donations		• Books & Magazines	
7.	Student Fees	2,42,65,900.00	• Interest	
8.	Internal Revenue Generation		• Deprecation	4,95,02,941.00
9.	Others (<i>please specify</i>)	6,48,05,031.00	• Others (<i>please specify</i>)	5,54,813.00
	Security Loan	1,45,49,376.00	B) Operational	
			• Salaries (Faculty & Staff)	1,13,40,584.00
			• Maintenance	4,99,01,581.00
			• Others (<i>Please specify</i>)	
	Total	4,53,00,307.00		4,22,23,999.00

(iii) Details of Operational fund position (as on the date of submission of application)

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (<i>in lakhs</i>)	FDR, if any (<i>Excluding joint FDR submitted to AICTE</i>)	Total Amount (<i>in lakhs</i>)
1.	Central Bank of India Melmaruvathur	CD-7	4,01,915.75.00	60 Lakhs	64,01,915.75.00

Details of number of candidates applied and called for interview:

1.	English	-	6
2.	Mathematics	-	6
3.	Physics	-	4
4.	Chemistry	-	4
5.	Engg. Graphics	-	4

Category -I

CONSOLIDATED LIST OF ADDITIONAL FACULTY

Name of the Course	SI	Name (s) of the Teaching Faculty	Designation	Qualifications with field of specialization with class/division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research			Category of appointment of additional faculty for second shift*	Scale, Basic & Gross Salary
				U G	PG	Doctorate		A	B	C		
English	1.	K.SIVARANJANI	Lecturer	I	I	-	30.05.84	1			I	8000
English	2.	D.PRABHA	Lecturer	II	I	-	15.07.85	-			I	8000
Maths	3	K.VASUGI	Lecturer	I	I	-	15.07.81	5			I	8000
Maths	4	A.GUNASUNDARI	Lecturer	II	I	-	30.07.81	2			I	10320
Physics	5	E.NATRAMIZH KUMARAN	Lecturer	I	I	-	28.02.82	1	7m		I	10320
Chemistry	6	R. VEERAMANI	Lecturer	I	I	-	02.01.84	1			I	8000
Eng.Graphics	7	K.TAMIZHMARAN	Lecturer	I	I	-	16.10.80	2			I	8000